



केरला ग्रामीण बैंक  
KERALA GRAMIN BANK

(A GOVERNMENT OWNED BANK SPONSORED BY CANARA BANK)



Kerala's own Bank

DIGITAL BANKING SERVICES

Request For Quotation

Disposal of Old/Unusable/Obsolete 18 ATMs & 10 CDM lying at Branches/Offices under Kerala Gramin Bank

Head Office Malappuram

|                                         |                         |
|-----------------------------------------|-------------------------|
| REFERENCE NUMBER                        | RFQ - 04/DBS/2022       |
| DATE                                    | 03-03-2022              |
| LAST DATE OF SUBMISSION OF BID DOCUMENT | 17-03-2022 (UP TO 4 PM) |
| DATE OF OPENING OF BID                  | 17-03-2022 AT 4.30 PM   |

Issued By

Kerala Gramin Bank  
Digital Banking Services Wing,  
KGB towers,  
Pallikkunnu,  
Kannur.

676004

Phone: 9400999069/9400999040

Email ID: [dbswing@keralagbank.com](mailto:dbswing@keralagbank.com)



## DETAILS IN BRIEF

| SI No | Description                                                            | Details                                                                                                                                                                                 |
|-------|------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1     | RFQ No & Date                                                          | RFQ – 04/DBS/2022 dated 03-03-2022                                                                                                                                                      |
| 2     | Location Address for Submission of bids<br>(Address for communication) | The Chief Manager, Kerala Gramin bank,<br>Digital Banking Services Wing, KGB Towers,<br>Pallikkunnu, Kannur. PIN: 670004<br>Ph: 9400999069/9400999040<br>Email. dbswing@keralagbank.com |
| 3     | Date of Issue                                                          | 03-03-2022                                                                                                                                                                              |
| 4     | Last Date of submission of bid                                         | 17-03-2022, 4.00 PM                                                                                                                                                                     |
| 5     | Date and Time of opening of bid                                        | 17-03-2022, 4.30 PM                                                                                                                                                                     |

This document can be downloaded from Bank's website [www.keralagbank.com](http://www.keralagbank.com)



## **Instruction to vendors**

Disposal of Old/Unusable/Obsolete ATM's & CDM's lying at the Branches/Office under Kerala Gramin Bank

### **1. Introduction:**

Kerala Gramin Bank, intends to dispose old/unusable/obsolete ATM's and CDM's (identified by Bank), lying at different branches. For this, Quotations are invited from bidders

### **2. Scope of Work:**

2.1. Scope Includes collecting & purchasing various Hardware Items (Identified by the Bank for disposal) from our branch premises on "as is where is basis" form disposal/recycling/reusing in line

### **3. Terms & Conditions:**

3.1. The bid is nontransferable.

3.2. Incomplete and unsigned price quotations are liable to be rejected.

3.3. Price Schedule (Commercial Offer) is attached with this Tender notice as annexure I

3.4. The vendors may inspect the items in all working days from 03.03.2022 to 11.03.2022 between 10:00am to 5.00 pm and satisfy themselves about the items for which they are quoting for.

3.5. The Locations details where the ATMs & CDM can be inspected are as per Annexure-II. Items are to be taken from the various branch/office premises and locations as referred in Annexure-II by the successful bidder

3.6. The bidder shall bear all the costs associated with the preparation. Kerala Gramin bank in no case will be responsible or liable for these costs pertaining to collecting, transporting for disposal

3.7. Item shall be sold to the bidder with highest bid price.

3.8. The successful bidder has to remit the total amount quoted in the bid through NEFT within 10 days. The account details will be informed to the selected bidder in due course.

3.9. The Successful bidder has to lift all the items from disposal site within 2 weeks, after issuance of Order.

3.10. The Bank reserves the right to accept or reject any price quotation or cancel the disposal process and reject all quotations at any time, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the ground for the Bank's action. The bidders may on their own interest contact the Bank on the status of the tender after opening of the bids.

3.11. Once the Hardware items are handed over to the successful bidder, the same shall not be taken back by the Bank.

3.12. All the required documents to transport the ATMs & CDM's from Banks various locations to bidder's location/ the bidder's site, Bank will only give the required declaration.



3.13 Any bid received by the Bank after the last date for submission of bid prescribed by the bank will be rejected and/or returned unopened to the bidder which the bidder has to collect from the Bank

#### **4. Submission of Bids:**

4.1. The bid should be submitted in a sealed cover addressed to the Bank at the following address within the date and time specified in the Bid details in brief above.

The Chief Manager,  
Kerala Gramin bank,  
Digital banking Services Wing,  
KGB Towers,  
Pallikkunnu,  
Kannur 676004

#### **5. Bid System Offer:**

5.1. The response to the RFQ will be submitted by way of single stage bidding process comprising of Commercial Bid as detailed below:

5.2. The sealed cover containing the Bids should be put in a closed envelope and should be super scribed as "Offer to Disposal of Old/Unusable/Obsolete ATM's & CDM'S lying at Branches/Offices under Kerala Gramin Bank" on the top of the envelope.

5.3. The envelope shall bear the RFQ No., RFQ Details, name and complete postal address of the bidder and authority to whom the Bid is submitted.

5.4 The envelope/s should be properly sealed and submitted.

5.5 All documents must be duly signed by the authorized signatory of the bidder. No overwriting, erasures are permitted.

#### **6. Amendment to Bidding Document:**

6.1. At any time prior to deadline for submission of Bids, the Bank, for any reason, whether, at its own initiative or in response to a clarification requested by prospective bidder, may modify the bidding document, by amendment

6.2. Notification of amendments will be made available on the Bank's website .ie. <http://www.Keralagbank.com/tenders> and will be binding on all bidders and no separate communication will be issued in this regard.

6.3. In order to allow reasonable time to prospective bidders to take the amendment in to account in preparing their bids, the Bank, at its discretion, may extend the due date for submission of bid for a reasonable period as decided by the Bank for the submission of Bids.

6.4. Interested bidders can sent their queries if any to the mail id [dbswing@keralagbank.com](mailto:dbswing@keralagbank.com) on or before 5.00pm on 11-03-2022



## **7. Bid Validity Period:**

7.1 The Offer submitted and the prices quoted there in shall be valid for 30 days from the date of opening of Commercial Bid. Bid valid for any shorter period shall be rejected by the Bank.

## **8. Price Composition:**

8.1. The price quoted should be only in Indian Rupees.

8.2. The bidder has to give price of all the items separately, as mentioned in Bill of Material as per Annexure-1.

8.3. The bidders should alone bear the expenses like transportation, loading/unloading charges etc.

## **9. Opening of Bids**

9.1. Commercial offer will be opened in our office as per date/time mentioned in the Bid details in Brief.

9.2. The representative of the bidder can be present for the opening of the Bid. No separate intimation will be given in this regard to the bidders for deputing their representative. The bid will be opened in the presence of Bidder's representative and Bank Officials.

9.3. Non-attendance at the bid opening will not be a cause for disqualification of a bidder.

## **10. Evaluation Criteria:**

10.1 The bids which are qualified in eligibility criteria would be considered for commercial evaluation.

10.2. For Commercial evaluation. Total Bid Price i.e. Total Cost of all the units will be the basis of comparison amongst the eligible bidders to rank them, in order to determine the Highest Evaluated Bid.

10.3. After completing the above process, the Bank will declare H1, H2, H3 ... Bidder in order to determine the Highest evaluated Bid (H1) and will award the contract to the H1 Bidder.

## **11. Award of Contract**

11.1 Bank will notify the name of the selected bidder in the website and separate intimation also will be given to selected bidder.

11.2 The contract shall be awarded and the order shall be placed on selected Bidder.

11.3 The selected bidder shall submit the acceptance of the order within TWO days from the date of receipt of the order. No conditional or qualified acceptance shall be permitted. The effective date for start of provisional contract with the selected bidder shall be the date of acceptance of the order by the bidder

  
Chief Manager,  
Digital banking Services Wing  
Kerala Gramin Bank



# Annexure I

## Bill of material

### Price Schedule for Hardware Items to be disposed

To

Chief Manager  
Kerala Gramin Bank  
DBS wing  
KGB towers  
Pallikkunnu  
Kannur 670004

We declare that we have inspected the hardware items and are interested to purchase the same on "As is where is Basis. Our offer for the items as below

ATM's.

| sl no | ATM ID   | Branch name    | District       | ATM (QTY) | ATM UPS (QTY) | Batteries (QTY) | Isolation transformer (QTY) | Stabilizer (QTY) | ATM battery stand (QTY) |
|-------|----------|----------------|----------------|-----------|---------------|-----------------|-----------------------------|------------------|-------------------------|
| 1     | 93825301 | Melattur       | Malappuram     | 1         | 1             | 6               | 1                           | 1                | 1                       |
| 2     | 93825302 | Muthuvara      | Thrissur       | 1         | 2             | 6               | 0                           | 1                | 1                       |
| 3     | 93825305 | Vellarada      | Trivandrum     | 1         | 2             | 3               | 0                           | 1                | 0                       |
| 4     | 93825309 | Atholi         | Kozhikode      | 1         | 2             | 6               | 0                           | 1                | 1                       |
| 5     | 93825310 | Erumapetty     | Thrissur       | 1         | 2             | 6               | 0                           | 1                | 1                       |
| 6     | 93825315 | Kuniyil        | Kozhikode      | 1         | 2             | 6               | 1                           | 1                | 1                       |
| 7     | 93825357 | Elavanthitta   | Pathanamthitta | 1         | 2             | 3               | 0                           | 1                | 0                       |
| 8     | 93825360 | Koottalida     | Kozhikode      | 1         | 1             | 6               | 0                           | 1                | 1                       |
| 9     | 93825361 | Kuruppanthara  | Kottayam       | 1         | 2             | 6               | 0                           | 1                | 1                       |
| 10    | 93825365 | Poovathur      | Thrissur       | 1         | 2             | 6               | 0                           | 1                | 1                       |
| 11    | 93825368 | Thachmapara    | Palakkad       | 1         | 2             | 6               | 0                           | 1                | 1                       |
| 12    | 93825371 | venjaramoodu   | Trivandrum     | 1         | 2             | 6               | 0                           | 1                | 1                       |
| 13    | 93825373 | Bharanikavu    | Kollam         | 1         | 2             | 6               | 1                           | 1                | 1                       |
| 14    | 93825388 | Kadambuzha     | Malappuram     | 1         | 2             | 3               | 1                           | 1                | 0                       |
| 15    | 93825389 | Karulai        | Malappuram     | 1         | 2             | 3               | 0                           | 1                | 0                       |
| 16    | 93825392 | Thrikkakara    | Eranakulam     | 1         | 2             | 3               | 0                           | 1                | 0                       |
| 17    | 93825395 | Patternadakavu | Malappuram     | 1         | 2             | 6               | 0                           | 1                | 1                       |
| 18    | 93825417 | Manimala       | Kottayam       | 1         | 1             | 3               | 1                           | 1                | 1                       |

**Cash deposit machines(forbes)**

| sl<br>no | sol   | Branch name      | District   | CDM<br>(QTY) |
|----------|-------|------------------|------------|--------------|
| 1        | 40341 | Trivandrum main  | Trivandrum | 1            |
| 2        | 40536 | Kottayam main    | Kottayam   | 1            |
| 3        | 40537 | Kaloor           | Eranakulam | 1            |
| 4        | 40576 | Sreepuram        | kannur     | 1            |
| 5        | 40290 | Pattikad         | Thrissur   | 1            |
| 6        | 40234 | Omaseery         | Kozhikode  | 1            |
| 7        | 40158 | Nettikulam bazar | Malappuram | 1            |
| 8        | 40111 | Narikkuni        | Kozhikode  | 1            |
| 9        | 40464 | Kanhangad        | Kasrgode   | 1            |
| 10       | 40612 | Palluruthi       | Eranakulam | 1            |

Kindly send quote amount for per piece.

1. The item price is inclusive of all misc. charges like transportation, labor, all taxes or any other expenses. We have gone through all the terms and conditions in the tender document and agree with the same.
2. The Vendor has to quote for each line item. The Unit Cost should be given in full INR (ie. without decimal place).

Place:

Date:

Seal & Signature of Authorized signatory of the Bidder

## Annexure II

### **1. Deatails of bank locations (Branches/ Offices) Where the ATM and accessories available for inspection.**

**ATM make: 17 Diebold D- 429 machines & 1 NCR Selfserv 22e machine**

| sl no | ATM ID   | Branch name   | Address                                                                     | Contact no | District       | ATM serial no |
|-------|----------|---------------|-----------------------------------------------------------------------------|------------|----------------|---------------|
| 1     | 93825301 | Melattaur     | Kerala Gramin Bank<br>Melattur branch<br>Melattur p o<br>Pin 679326         | 9400999625 | Malappuram     | 1429FDG07595  |
| 2     | 93825302 | Muthuvara     | Kerala Gramin Bank<br>Muthuvara branch<br>Puzhakkal p o<br>Pin 680553       | 9400999366 | Thrissur       | 1429FDG07596  |
| 3     | 93825305 | Vellarada     | Kerala Gramin Bank<br>Vellarada branch<br>Vellarada p o<br>Pin 695505       | 9400999380 | Trivandrum     | 1429FDG07599  |
| 4     | 93825309 | Atholi        | Kerala Gramin Bank<br>Atholi branch<br>Atholi p o<br>Pin 673315             | 9400999103 | Kozhikode      | 1429FDG07603  |
| 5     | 93825310 | Erumapetty    | Kerala Gramin Bank<br>Erumapetty branch<br>Erumapetty p o<br>Pin 680584     | 9400999375 | Thrissur       | 1429FDG07604  |
| 6     | 93825315 | Kuniyil       | Kerala Gramin Bank<br>Kuniyil branch<br>Keezhuparamba p o<br>Pin 673639     | 9400999139 | Malappuram     | 1429FDG07991  |
| 7     | 93825357 | Elavumthitta  | Kerala Gramin Bank<br>Elavumthitta branch<br>Elavumthitta p o<br>Pin 689625 | 9400999386 | Pathanamthitta | 1429FDG10117  |
| 8     | 93825360 | Koottalida    | Kerala Gramin Bank<br>Ramnagar branch<br>Anandasharamam p o<br>Pin 671531   | 9400999144 | Kozhikode      | 1429FDG10120  |
| 9     | 93825361 | Kuruppunthara | Kerala Gramin Bank<br>Koottalida branch<br>Avitanellur p o<br>Pin 673614    | 9400999562 | Kottayam       | 1429FDG10121  |
| 10    | 93825365 | Poovathur     | Kerala Gramin Bank<br>Poovathur branch<br>Poovathoor p o<br>Pin 680508      | 9400999633 | Thrissur       | 1429FDG10125  |

| sl no | ATM ID   | Branch name    | Address                                                                         | Contact no | District   | ATM serial no |
|-------|----------|----------------|---------------------------------------------------------------------------------|------------|------------|---------------|
| 11    | 93825368 | Thachampara    | Kerala Gramin Bank<br>Thachampara branch<br>Thachampara p o<br>Pin 678593       | 9400999376 | Palakkad   | 1429FDG10128  |
| 12    | 93825371 | venjaramoodu   | Kerala Gramin Bank<br>venjaramoodu branch<br>Venjaramoodu p o<br>Pin 695607     | 9400999338 | Trivandrum | 1429FDG10195  |
| 13    | 93825373 | Bharanikavu    | Kerala Gramin Bank<br>Bharanikavu branch<br>Shastamkotta p o<br>Pin 690521      | 9400999639 | Kollam     | 1429FDG10197  |
| 14    | 93825388 | Kadampuzha     | Kerala Gramin Bank<br>Kadampuzha branch<br>Kadampuzha p o<br>Pin 676553         | 9400999167 | Malappuram | 1429FDG12000  |
| 15    | 93825389 | Karulai        | Kerala Gramin Bank<br>Karulai branch<br>Karulai p o<br>Pin 679344               | 9400999160 | Malappuram | 1429FDG11999  |
| 16    | 93825392 | Thrikkakara    | Kerala Gramin Bank<br>Thrikkakara branch<br>Thrikkakara p o<br>Pin 682021       | 9400999634 | Eranakulam | 1429FDG12250  |
| 17    | 93825395 | Pattarnadakavu | Kerala Gramin Bank<br>Pattarnadakavbu<br>branch<br>Anandavoor p o<br>Pin 676301 | 9400999702 | Malappuram | 1429FDG12003  |
| 18    | 93825417 | Manimala(NCR)  | Kerala Gramin Bank<br>Manimala branch<br>Manimala p o<br>Pin 686543             | 9400999580 | Kottayam   | 94-49254808   |

**2. Details of bank locations (Branches/ Offices) Where the cash deposit machine (forbes) available for inspection.**

| sl no | Branch name      | Address                                                                                        | Contact no | District   | ATM serial no |
|-------|------------------|------------------------------------------------------------------------------------------------|------------|------------|---------------|
| 1     | Trivandrum main  | Kerala Gramin Bank<br>Trivandrum main<br>Bakery junction<br>Pin 695001<br>Trivandrum district  | 9400999341 | Trivandrum | FTLK16172812  |
| 2     | Kottayam main    | Kerala Gramin Bank<br>Kottayam main<br>Muttambalam P O<br>Pin 686004<br>Kottayam district      | 9400999536 | Kottayam   | FTLK16172811  |
| 3     | Kaloor           | Kerala Gramin Bank<br>Kaloor Branch<br>Bakery junction<br>Pin 695001<br>Trivandrum district    | 9400999537 | Eranakulam | FTLK16174067  |
| 4     | Sreepuram        | Kerala Gramin Bank<br>Sreepuram Branch<br>Pallikkunnu P O<br>Pin 670004<br>kannur district     | 9400999576 | kannur     | FTLK16172810  |
| 5     | Pattikad         | Kerala Gramin Bank<br>Pattikad Branch<br>Pattikad P O<br>Pin 680652<br>Thrissur district       | 9400999290 | Thrissur   | FTLK16173672  |
| 6     | Omaseery         | Kerala Gramin Bank<br>Omaseery branch<br>Omaseery P O<br>Pin 673572<br>Kozhikode district      | 9400999234 | Kozhikode  | FTLK16173671  |
| 7     | Nettikulam bazar | Kerala Gramin Bank<br>Nettikulam bazar<br>Uppada P O<br>Pin 679334<br>Malappuram district      | 9400999158 | Malappuram | FTLK16173670  |
| 8     | Narikkuni        | Kerala Gramin Bank<br>Narikkuni Branch<br>Narikkuni P O<br>Pin 673585<br>Kozhikode district    | 9400999111 | Kozhikode  | FTLK16173669  |
| 9     | Kanhangad        | Kerala Gramin Bank<br>Kanhangad Branch<br>Kanhangad P O<br>Pin 671315<br>Kasargode district    | 9400999464 | Kasrgode   | FTLK16173673  |
| 10    | Palluruthi       | Kerala Gramin Bank<br>Palluruthi Branch<br>Palluruthi P O<br>Pin 682006<br>Eranakulam district | 9400999612 | Eranakulam | FTLK16174068  |