ANNEXURE 12 - Supply & Installation of E-Hundi (e-Kanikka)

1. Scope of Work:

- Scope includes design, fabrication, branding and supply of e Hundis as per the specifications approved by Bank.
- Manufacturing E-Hundis confirming to the prescribed material, design and branding requirements ensuring uniform quality and finish across all units supplied .
- Providing delivery within the stipulated timelines to various locations in Kerala as per the requirement of bank
- Provision of comprehensive onsite maintenance and support to ensure high uptime.

2. Eligibility Criteria:

- The vendor must be a registered entity with at least 3 years experience in the supply, installation, and maintenance of self-service financial terminals, kiosks, or digital payment hardware solutions.
- The vendor should have successfully executed at least 3 similar contracts for the supply of kiosks or secure payment terminals in Banks/PSUs/Government/large organizations during the last 3 years.
- The vendor must have a valid PAN, GST Registration, and all other relevant trade licenses.
- Should possess adequate production capacity and infrastructure to deliver E-Hundis as per Banks requirement.

3. Documents to be submitted:

- Company profile and ownership details.
- Copies of Registration Certificate, PAN, GST, and Trade License.
- Technical specifications of the kiosk, including security features and environmental ratings.
- Product brochure or sample photographs of similar E Hundis supplied.
- Work orders / completion certificates for past projects as per clause 2
- Audited financial statements for the last 3 years.

4. Evaluation Criteria:

Applications will be evaluated based on eligibility, technical capability, experience and financial stability. The Bank may conduct site visits or seek a working demonstration before final empanelment.

5. Special Terms & Conditions:

- All equipment should have a minimum of 3 year onsite warranty.
- The minimum expected lifespan of the product shall be 5 years.
- Supply and installation to be completed within 07 days from the date of the work order.
- A penalty will be imposed for delayed supply and at the rate of 0.5% of the order value per week subject to a maximum of 5%.
- Bank reserves the right to inspect the manufacturing unit before empanelment.
- The materials used must be of standard commercial grade GI and MS materials with corrosion resistant finishing.

6. Method of Awarding Contract:

- Rate quotes will be invited from the empanelled vendors as and when required.
- The rates will be valid for a period of 12 months.
- Works / Contract will normally be awarded to L1 quoted vendor, however Bank reserves the right to consider factors such as quality, specifications, past performance and suitability to Banks requirement while awarding the contract

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