

ANNEXURE 2 – SUPPLY & INSTALLATION of UPS & TUBULAR BATTERY

1. Scope of Work:

Supply, installation, testing, commissioning, and comprehensive maintenance of Uninterruptible Power Supply (UPS) systems and associated Tubular Battery at the Bank's various Branches and Offices.

The scope also covers the provision of ongoing maintenance and support of the proposed as well as existing devices

2. Eligibility Criteria:

- The vendor should be a registered entity with at least three years' experience in the supply, installation, and maintenance of high-capacity power backup solutions.
- The vendor should have successfully executed at least three similar projects in Banks, PSUs, Government/Large corporate organizations in Kerala during the last three financial years.
- The vendor should have valid PAN, GST Registration, and all relevant trade licenses.
- An OEM Authorization Certificate must be provided for the specific models of UPS and Batteries being offered, certifying the vendor as an authorized partner for sales and service.

3. Documents to be submitted:

- Company profile and ownership details.
- Copies of Registration Certificate, PAN, GST, and Trade License.
- OEM Authorization Letter for both the UPS and the tubular Battery products offered.
- Detailed Work Orders/Completion Certificates for the past projects executed in the last three years (as per Clause 2).
- Audited financial statements for the last three (3) financial years.

4. Evaluation Criteria:

Applications will be evaluated based on the vendor's eligibility, technical capability, experience, financial stability, and OEM support infrastructure. The Bank may conduct site visits, request product samples, or seek technical presentations before final empanelment.

5. Special Terms & Conditions:

- All UPS equipment and components must have a minimum 3 year onsite warranty.
- Tubular Batteries must have a minimum 4 years replacement warranty.
- AMC (Annual Maintenance Contract) support to be provided post-warranty on mutually agreed terms.
- The supply, installation, testing, and commissioning must be completed within seven days from the date of the work order/purchase order.

- A penalty will be imposed for delayed installation /commissioning at the rate of 0.5% of the order value per week of delay, subject to a maximum of 5%.
- Contracts will be awarded among empanelled vendors based on competitive quotations.
- Bank shall retain 10% of the bill amount as retention money, from each payment which will be released after the expiry of contract/ warranty period upon successful completion of all contractual obligations.

6. Method of Awarding Contract:

- Rate quotes will be invited from the empanelled vendors every year.
- The rates will remain valid for a period of 12 months from the date of finalization of the rate contract.
- Works / Contract will normally be awarded to L1 quoted vendor, however Bank reserves the right to consider factors such as quality, specifications, past performance and suitability to Banks requirement while awarding the contract.

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