ANNEXURE 21 - SUPPLY AND INSTALLATION OF SAFE DEPOSIT LOCKER CABINETS (SDLC)

1. Scope of Work

The vendor shall be responsible for the supply, installation, testing, commissioning, and on-site maintenance of BIS-compliant Safe Deposit Locker Cabinets (SDLCs) in designated Bank branches/offices. This includes:

- Supply and delivery of all SDLCs conforming strictly to latest version of IS 5244: (2020-24) specifications issued by BIS.
- Professional installation, securing, levelling, and integration of the cabinets within the strong room environment.
- Handover of fully functional lockers, including all keys and necessary documentation.
- Providing operational training to the Bank's authorized staff on key management and lock mechanisms.

2. Eligibility Criteria

- The vendor must be a registered entity with at least 3 years of experience in the supply and installation of Safe Deposit Lockers.
- The vendor should have successfully executed at least 3 similar contracts in large organizations (Banks/PSUs/Government) in Kerala during the past 3 years.
- The vendor should have valid PAN, GST Registration**,** and relevant trade licenses.
- BIS License/Certification Copy for manufacturing SDLCs must be provided.

3. Documents to be submitted

- Company profile and ownership details.
- Copies of Registration Certificate, PAN, GST, Trade License.
- Copy of valid BIS License (IS 5244) and CML Number Certificate**.**
- Work orders/completion certificates as per clause 2.
- Audited financial statements for the last 3 years.
- OEM authorisation certificate must be provided for the specific equipment offered.

4. Evaluation Criteria

Applications will be evaluated based on eligibility, technical capability, experience, financial stability. Bank may conduct site visits or seek presentations before final empanelment.

5. Special Terms & Conditions

- All SDLCs and locking mechanisms should have a minimum 3-year onsite warranty.
- AMC support must be provided post-warranty, on mutually agreed terms.
- Installation must be completed within 07 days from the date of the work order.
- A penalty will be imposed for delayed installation at the rate of 0.5% of order value per week, subject to a maximum of 5%.
- Contracts will be awarded based on competitive quotations and full compliance with the mandatory technical specifications.

6. Methods of awarding contract

- Rate quotes will be invited from the empaneled vendors every year.
- The rates will be valid for a period of 12 months.
- Works / Contract will normally be awarded to L1 quoted vendor, however Bank reserves the right to consider factors such as quality, specifications, past performance and suitability to Banks requirement while awarding the contract

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