

ANNEXURE 5 – Maintenance, Servicing & Obtaining NOC of Fire Fighting Systems (Fire Hydrants, Pumps & Associated Equipment)

1. Scope of Work:

- Annual maintenance, servicing, testing and certification of fire hydrant systems, jockey pumps, main pumps, diesel pumps, valves, and associated equipment installed at KGB Head Office, **Malappuram** and KGB Towers, **Kannur**.
- Ensure operational readiness of the system at all times, including pressure testing, flow test, hose reel testing, hydrant point inspection, and pump automation checks.
- Carry out refilling/replacement of consumables (if required).
- Coordination with State Fire & Rescue Department for inspection and issuance /renewal of statutory NOC/Fire License for Kerala Gramin Bank premises

2. Eligibility Criteria:

- The agency must be a reputed firm approved/licensed by the State Fire & Rescue Services Department / Fire Force / PESO / other competent authority.
- At least 3 years' experience in installation, maintenance, and servicing of fire hydrant systems, sprinkler systems, fire pumps and associated accessories.
- Should have successfully executed at least 3 similar projects for Banks / PSU / Govt. Organisations in Kerala in the past three years.

3. Documents to be submitted

- Company profile and ownership details.
- Copies of Registration Certificate, PAN, GST, Trade Licenses etc.
- OEM Authorization letter of the equipment's proposed.
- Work orders / completion certificates for past projects as per clause 2.
- Audited financial statements for the last 3 years.

4. Evaluation Criteria:

- Applications will be evaluated based on eligibility, technical capability, experience, financial stability, and OEM support. Bank may conduct site visit or seek presentations before final empanelment.

5. Special Terms & Conditions:

- AMC support is to be provided post-warranty, on mutually agreed terms.
- A penalty will be imposed for delayed installation at the rate of 0.5% of the order value per week, subject to a maximum of 5%.
- Contracts will be awarded among empaneled vendors based on competitive quotations.

- The agency shall attend any complaint within 24 hours of intimation.
- Preventive maintenance to be carried out at least once every six months.
- A logbook of maintenance/service must be maintained and countersigned by the Bank's officer-in-charge.
- All work must comply with National Building Code 2016, IS: 13039, IS: 3844, IS: 15301 and other applicable ISI standards.
- Only genuine spare parts and ISI-certified items shall be used.
- The agency must ensure compliance with all statutory guidelines of Kerala Fire & Rescue Services and assist the Bank in obtaining/renewing NOC.
- Liaison charges with Govt. departments (if any) shall be clearly indicated and pre-approved by the Bank.

6. Method of Awarding Contract:

- Rate quotes will be invited from the empaneled vendors every year.
- The rates will be valid for a period of 12 months.
- Works / Contract will normally be awarded to L1 quoted vendor, however Banks reserves the right to consider factors such as quality, specifications, past performance and suitability to Banks requirement while awarding the contract.

.....