

ANNEXURE 6 –Supply & Installation of Burglar Alarm System

1. Scope of Work:

Supply, installation, testing, commissioning, and maintenance of Burglar Alarm (BA) System at Bank branches/offices. This includes providing the machines, necessary peripherals, cabling, and integration with existing systems if required. Providing warranty post warranty support and ensuring timely rectification of faults.

The scope also covers the provision of ongoing maintenance and support of the proposed as well as existing devices.

2. Eligibility Criteria:

- The vendor must be a registered entity with at least 3 years' experience in the supply and installation of BA System.
- The vendor should have successfully executed at least 3 similar contracts for BA System in Banks/PSUs/Government/large organizations in Kerala during the last 3 years.
- The vendor must have a valid PAN, GST Registration, and all other relevant trade licenses.
- An OEM authorization certificate must be provided for the specific equipment offered.

3. Documents to be submitted:

- Company profile and ownership details.
- Copies of Registration Certificate, PAN, GST, and Trade License.
- OEM Authorization letter for the BA System.
- Work orders / completion certificates for past projects as per clause 2
- Audited financial statements for the last 3 years.

4. Evaluation Criteria:

Applications will be evaluated based on eligibility, technical capability, experience, financial stability, and OEM support. The Bank may conduct site visits or seek presentations before final empanelment.

5. Special Terms & Conditions:

- All equipment must have a minimum 3-year onsite warranty.
- AMC support is to be provided post-warranty, on mutually agreed terms.
- Installation must be completed within 7 days from the date of the work order.
- A penalty will be imposed for delayed installation at the rate of 0.5% of the order value per week, subject to a maximum of 5%.

- Contracts will be awarded among empaneled vendors based on competitive quotations.
- Vendors must have service centres/technicians in Kerala to attend complaints within 24 hours.
- Critical faults must be resolved within 48 hours from reporting.
- Equipment should conform to BIS/ISO/International standards.
- Only original, brand-new products with valid OEM warranty shall be supplied.
- Bank shall retain 10% of the contract value as retention money which will be released after the expiry of contract period and satisfactory performance of the system.

6. Method of Awarding Contract:

- Rate quotes will be invited from the empaneled vendors every year.
- The rates will be valid for a period of 12 months.
- Works / Contract will normally be awarded to vendors matching L1 price. However Bank reserves the right to consider factors such as quality, specifications, past performance and suitability to Banks requirement while awarding the contract.